

REPORTING FORMAT

THE NARRATIVE AND THE FINANCIAL REPORT TO BE PREPARED BY THE RECIPIENT INSTITUTION.

Recipient Institution: Georgian Rural Council

Year 2023

Performance:

1- **Workplan Performance** (cumulative, including the current period)

PLANNED ACTIVITIES	Month		Planned Budget for the Activity (GEL)	Funds Delivered for the Activity (in grant currency)
	Time period 1	Time period 2		
Output 1. Citizens in the target villages are capacitated to engage in monitoring of the municipal programs in Lanchkhuti and Chokhatauri municipalities				
Activity 1.1. Selection of community group leaders <ul style="list-style-type: none">Project banners were produced and gives to target villages. They are located in the offices of the mayor’s representatives.Meetings were held in 6 target villages, where members of village working groups were selected. A total of 85 participants attended the meetings.Working groups consisting of 5 members were formed for each village There are 30 members in 6 villages.			1200	1080
Activity 1.2 Capacity building of the community group leaders in public monitoring, population survey methods, participation mechanisms and participatory budgeting. <ul style="list-style-type: none">A four-day training was held in Chokhatauri for working groups and employees of the City Hall and City Council, which was attended by 16 participants. They increased knowledge and skills in issues such as the basics of local government, civic monitoring, advocacy and participatory budgeting.Same four-day training was provided in Lanchkhuti were participated 18 people.			4160	4128
Activity 1.3 Conducting a citizen monitoring and citizen satisfaction survey <ul style="list-style-type: none">A questionnaire for quantitative research of villages populations satisfaction and needs was developed and tested in training process.In 6 target villages was conducted a survey of the needs and satisfaction of the population for 420 respondents.The analysis, conclusions and recommendations of the survey of the satisfaction level and needs of 6 rural residents with municipal services were development.			4410	4410
Output 2. In the settlements of Lanchkhuti and Chokhatauri Municipalities community is engaged in identifying and implementing local development initiatives				
Activity 2.1 Supporting local development initiatives			30000	29762
Activity 2.2 Development of web-application for Chokhatauri Municipality. <ul style="list-style-type: none">Participatory budgeting web-application for Chokhatauri Municipality was developed and deployed on the web.			3246	3246

PLANNED ACTIVITIES	Month		Planned Budget for the Activity (GEL)	Funds Delivered for the Activity (in grant currency)
	Time period 1	Time period 2		
Output 3. In Chokhatauri and Lanchkhuti Municipalities citizens voice their needs to local authorities through petitions and partnership with the local politicians				
Activity 3.1. Preparation of petitions			900	900
Activity 3.2 Grant results presentation			990	990

2- Performance Targets

INDICATOR(S)	DATA SOURCE	BASELINE	Target	Reporting Period Actual Performance Against the Target
1.1 Number of roundtable discussions held in the targeted settlements	list of participants; attendance sheets; photos	0	6	6
1.2 Number of participants of the roundtable discussions (disaggregated by gender)	list of participants; attendance sheets; photos	0	60	85
1.3 Number of community groups established	Minutes of the roundtable discussions, list of group members	0	6	6
1.4 Number of members of the community groups (disaggregated by gender)	List of the members	0	30	30
1.5 Number of training participants (disaggregated by gender)	List of participants, training materials	0	32	34
1.6 % increase of the participants knowledge in public monitoring tools and citizen participation mechanisms	Training agenda, training report, pre- and post-tests	0%	50%	75%
1.8 Number of respondents participating in citizen satisfaction survey (disaggregated by gender and age)	Survey results report, questionnaires	0	420	420
1.9 Number of newspaper articles published on the monitoring results	Newspaper articles	0	6	6
1.10 Number of public meetings organized to present monitoring results to the citizens	Attendance sheets, photos	0	6	6
Output 2. In the settlements of Lanchkhuti and Chokhatauri Municipalities community is engaged in identifying and implementing local development initiatives				

INDICATOR(S)	DATA SOURCE	BASELINE	Target	Reporting Period Actual Performance Against the Target
2.1 Web-application for the citizens' initiatives developed and integrated to the Chokhatauri Municipality website	Web-application, website of Chokhatauri municipality	No	Yes	Yes
2.2 Number of community initiatives supported	Report on implemented initiatives	0	6	6
Output 3. In Chokhatauri and Lanchkhuti Municipalities citizens voice their needs to local authorities through petitions and partnership with the local politicians				
3.1 Number of newspaper inserts published to inform the public and gain support for the petitions	Newspaper inserts	0	6	6
3.2 Number of petitions developed and submitted	Petitions	0	6	6
3.3. Final presentation of the grant results held	Agenda, list of participants, attendance sheets, photos	No	Yes	Yes

3- **Challenges and Lessons Learned:** In the time period 1 were no challenges.

4- **Financial Reporting:** Please see excel file.